

DragonForce Academy Configuring Status Settings in DragonForce DFA - 620

Status Settings in DragonForce

In DragonForce, you can set a status to your profile for other members to view. The status of all users can be seen in the "Roster" tool (1) in the Web App or selecting "View Roster" (2) in the Mobile App. Seeing a user's status can help you determine who to add to a group or see the activity of responders. The Status options and items you see are fully customizable. This document shows how to set and edit the default status settings.

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			٩	Pres	sence Drak	entas		×
-	User	Alias	Dev	_oc	Status	Notes	5	
•	andrew	Commander	6		On Location			*
•	guest1	Jim hh			Available			
•	guest2	john-android			Available			
•	guest3	jrob-ff			En Route			
•	mark	mark			Unavailable			
\bigcirc	alex	Alex						
\bigcirc	allgroupmanager	allgroupmanager						
\bigcirc	basic	patrol officer 1						
\bigcirc	deptadmin	deptadmin						
\bigcirc	formmanager	formmanager						
\bigcirc	groupcreator	groupcreator						
\bigcirc	guest	guest						
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Choose Interface

To set and edit the status options, you must use the web app. After logging into the web app, select the "Department Administration" interface (A). You must have administrative permission in order to view the Department Administration interface and edit the status settings.



Department Manager

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	료 Departme	ent Manager			< - □ ×
	Name 🔺	Users	User Limit	Disk Usage	Disk Limit
	DHS	11	25	0% (0 B)	10 GB
	Drakontas	71	0	0% (0 B)	0 B
	FBI	31	0	0% (0 B)	0 B
	FirstNet	108	0	0% (0 B)	0 B
A	°85 ⊑ ₹	C Departr	nent Manager	Departmer	nt "Drakontas"
	· · · ↓				
1000	Departme	nt "Drakontas	" –	□ ×	
	Name Drakontas				
	User Limit 0	t			
	Disk Usag 0% (0 B)	e			
	Disk Limit	(GB)			
	0				
				Edit 2	

Once in the right interface, select the "Department Manager" tool (1) to list the departments for which you have administrative permission. To select a department, double click on the name of that department.

This will bring up the "Department Settings" tab. From there, select "Edit" (2) in order to manipulate the status settings.

Add or Edit Status



Select the "Status Options" tab (1), and from here you can add or edit status settings. To edit existing status options, click in the text box and change the status text description.

To add a new status, click "Add" (2) and enter in the text description (e.g. Off Duty) and choose a color to associate with it. To change the color, click on the color selector (3) and choose from the pallet.

To change the order in which status options appear, click the appropriate arrow to either move it up (A) or down (B).

To remove a status, click the "x" (C).

After making all of the changes, select "Save" (4) to commit your changes and return to the Department Settings tab.

Using Status in the Web App

User status can be set in a variety of ways. The first way to change your status in the web app is from the start/home menu.

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	For quick access, place your bookmarks here on the bookmarks bar. Import
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Us	er: andrew (Commander) Department: Drakontas
	<u>S</u> et My Alias
2[My Profile
	Notification Popups [<i>on</i>]
M	Notification Sounds [<i>on</i>]
	Extend Desktop (New Window)
(\mathbf{i})	About
	Archived <u>G</u> roups
×	Admin <u>T</u> ools
	Switch Interface [Web App]
Ð	Log Out

°K 🛅 🖪 🗟 🖾 andrew's Profile andrew's Profile – 🗆 🗙 User Name andrew Alias Commander First Name Andrew Last Name Email andrew@drakontas.com Mobile Preferred Units US Status On Location Edit



Click the "Start/home" button (1) to access the menu. Then select, "My Profile" (2).

In the user profile, select "Edit" (3) to change the information.

Then click the "Status" button (4) to access the dropdown menu. Here you can choose which status to set. Click "Save" (5) to commit your changes and return to the User Profile.

Changing other User's Status

You can also change another user's status form the Web App. You can do this either from the group roster or from the map.



To change status from the "Roster" (1) tab, right click on the user you want to edit, then select "Set..." (2). Choose "Status", and then choose the status you want to set.



Similarly, to set status from the "Map" tool, using the "Select" tool (1), right click on a user. Choose "Set..." (2), then choose "Status" and select the status you want to set.

Changing Status in the Mobile App

You can also change your status from the mobile app. This allows smartphone or tablet users to change their status from the field.









Begin in the "Groups" tab (1). And select the "Settings" button (2). In Settings, select "User Profile". Then click the "Status" field in order to display the status options.

Finally, choose the status you wish to set for your user and click save.



Find additional documentation in the DragonForce Academy: <u>http://www.Drakontas.com/academy</u>

To make a support request, please visit: http://support.Drakontas.com

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